

Person Specification Community Engagement Worker

Date: February 2021

NEW WORTLEY COMMUNITY ASSOCIATION

**Qualifications Required**

* Educated to NVQ Level 3 / 4- degree level or equivalent in a field relevant to the post (Desirable)

**Experience Required**

* Experience of building relationships with a wide range of communities and stakeholders
* Experience of building and maintaining relationships whilst maintaining professional boundaries
* Experience of outreach work in deprived communities
* Experience of working within a role dealing with housing issues or rented accommodation (Desirable)

**Skills & Knowledge required**

* Knowledge and understanding of community participation and engagement
* Proven knowledge and understanding of the Health-Wellbeing, Economic Development, Financial Inclusion and or Community Cohesion
* Sound knowledge and understanding of databases and ability to develop and maintain people and contacts database
* Sound knowledge, understanding and appreciation of barriers and challenges faced by differing communities and marginalised groups and/or housing communities
* Awareness and understanding of current political, social, and economic challenges faced by housing & community organisations generally

**Personal Qualities**

* Trustworthy and honest
* Approachable and friendly
* Flexibility in work patterns to meet project requirements
* Committed to self-development
* Positive advocate of New Wortley Housing Association/Community Association

**NWCA/NWHA reserve the right to vary or amend the duties and responsibilities of the post holder at any time in accordance to the needs of the business**

**NWCA/NWHA are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We promote diversity to create a workforce that reflects the population of Leeds**

**A Disclosure and Barring Service (DBS) check against the Children’s and Vulnerable Adults barred list will be carried out on preferred candidates**