# Community Vaccination Champions

# Application Form

If you need any help completing this form, or have any questions relating to this process, please contact [hello@forumcentral.org.uk](mailto:hello@forumcentral.org.uk).

### **Deadline**

Applications close at 5pm on 23rd May. Applications will be processed as they are received so funding may close before this deadline if all funding is allocated prior to this.

| Aims | | |
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| * To raise awareness of childhood immunisations (with additional focus on MMR vaccinations) through activities such as: * Innovative interventions to raise awareness and increase engagement * Develop targeted messages with and for local communities to help understand the UK vaccination programme * Embed vaccination messages during local events and in groups to support conversations about vaccinations * Engage with schools and other local settings to raise awareness / communicate messages around vaccinations with communities | | |
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| Requirements | | |
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| Requirements:   * Working in or with people living in Armley, Beeston and Holbeck, Gipton and Harehills, Burmantofts and Richmond Hill, Chapel Allerton, Seacroft and Killingbeck ward areas * Work with groups who have influence over decision making around childhood immunisations - families, professionals, faith and community leaders * To report on outcomes and feedback to inform evaluation of the grants   Key information about the grants:   * Grants of up to £1,500 (up to £500 for unconstituted groups) are available for organisations to improve awareness and uptake of the childhood vaccination programme * The panel would consider applications above this amount, however please contact us before applying if you wish to apply for more than £1,500 * All funding must be spent by 31 July 2025 and monitoring returned by 29th August 2025. * Key messages need to be in line with NHS / UKHSA messaging   Please note, these do not necessarily need to be new ideas. We recognise that you may already be doing great work in this area, and we are able to fund you to continue to carry out activities or other actions you are already taking. Please specify where this is the case. | | |
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| Organisation and Contact Details | |
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| We are committed to protecting the information you share. Please see our privacy policy for more information:  [Forum Central Privacy Policy](https://docs.google.com/document/d/1bXu2Sj7imH4N9V73cH2pNG4l1GdiEPeY/edit?usp=sharing&ouid=105181143019795271484&rtpof=true&sd=true)  All information submitted will be shared and reviewed by a cross sector panel of stakeholders, and will be stored on a secure Google drive in line with GDPR principles. | |
| **Organisation** | |
| Name |  |
| Address |  |
| Website |  |
| Brief outline of what your organisation does |  |
| Are you a constituted organisation with a bank account? |  |
| **Contact** Please provide details of the main contact associated with the grant application below. | |
| Name |  |
| Email |  |
| Job Role |  |
| Do you need any additional support during the grant process because of accessibility requirements, for example, BSL interpreter? |  |

| Project Outline | |
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| **Please give a brief outline of the work your organisation does. (200 words max)**  Answer | |
| **Please let us know about your relationships / experience within this area. (200 words max)**  You could consider;   * how long have you been working in this area; * what work do you do;   Answer | |
| **Please tell us about your idea. (250 words max)**  You should consider;   * what do you want to do and how you want to do it; * how does it build on existing work; * where you are going to deliver from (which ward/s or neighbourhood); * when you are going to deliver it; * how many people will benefit from the funding; * how will you engage people and; * what is your timeline for delivery i.e. start and expected completion.   Answer | |
| **What impact do you expect your idea to have? (200 words max)**  Answer | |
| **How will you collect data and feedback to ensure you’re making the impact that you hope for? (200 words max)**  Answer | |

| Breakdown of the Agreed Budget | |
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| Please provide an outline of the costs for this project.  Please consider:  Including Full Cost Recovery at c.15%. Including costs associated with accessibility. Staff costs should at least meet National Living Wage (£9.90/Hour). Include costs covered by other funding if applicable. | |
| **Staff Costs** | |
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| **Volunteer Costs** | |
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| **Operational Costs** | |
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| **Office Costs** | |
|  | |
| **Capital Costs** | |
|  | |
| **Publicity Costs** | |
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| **Other Costs** | |
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| **Totals** | |
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| What else would you like to say in support of your application? | |
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| Declaration | |
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| By signing you declare that the information you have given is accurate to the best of your knowledge and that you are authorised to act on behalf of the organisation.  By signing here you declare that you agree to your information being held, stored and deleted in line with the [Volition data retention policy](https://docs.google.com/document/d/19Y6opTsGg2fvaE6S2cd1OJOi3_RxApDW/edit). Your data will be stored securely, without any third party access. In the unlikely event of a data breach full details of our commitment to communicating and rectifying the situation can be found in our [Data Breach Notification Policy](https://docs.google.com/document/d/1Nof24KAIblfjvpA2DMzX3tWPBqIo4AaJ/edit?usp=sharing&ouid=105181143019795271484&rtpof=true&sd=true).  Signature :  NAME (Block Capitals):  Date: | |

| What happens next? | |
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| We will review your expression of interest and contact you within two weeks with the next steps. Please email [grants@forumcentral.org.uk](mailto:grants@forumcentral.org.uk) for any questions. | |